

S1 CIE Mid Term

12.5
20

LIVRET DE REPONSES

All answers for parts 5 and 6 should be written here.

Name: _____

Class: E1

Part 5: Emails

Answer the following questions (41-44) in a few words:

41. Give an example of a 'closing line' for a formal email: Hello Alex, 3 4

42. How would you politely announce some bad news in an email? _____

I would like to apologise / I regret to inform you

43. How would you explain the topic of an email? I am writing to you

regarding / concerning

44. How would you address people whose names you don't know? _____

Dear All, Dear Sir/Madam,

Correct the following sentences / phrases (45-50):

45. Thanks of your email: Thanks for your email 2 6

46. I'm really looking forward to see you: I really look forward to see you

47. hi chris, : Hello Chris,

48. dear madams: Dear All

49: dear Mme Diana Parker: Dear Mme. Parker

50: Dear all friends: Hello my friends,

Find appropriate words to complete the gaps in the following email. You may ONLY insert ONE word into each gap. (Questions 51-55)

4

Dear Mrs. Ryder,

I regret to __ (51) __ you that due to a misake on our computer system, your credit card account with ourselves has been cancelled. As a result, you will not be able to use the credit card. I apologise on behalf of our company for this situation.

Unfortunately, due to banking regulations we are not legally able to change your account's status from cancelled to active. In order to change the status to active, you will have to reapply for the credit card account again. Once you have done this, we will re-issue you with a new card as quickly as we can.

Please find below a link to the web page to reapply :

www.bankcards.com/creditcard/appform.html

As a way to recompense you for any trouble this has caused, we will credit your account when active with £35.

If you have any __ (52) __ , please do not __ (53) __ to contact by email (on jbeever@bankcards.com) or by phone (on 0242 743 3123).

Please accept my __ (54) __ for any inconvenience this may __ (55) __.

Best regards,

James Beaver
Customer Services Analyst

51. inform

52. questions

53. hesitate

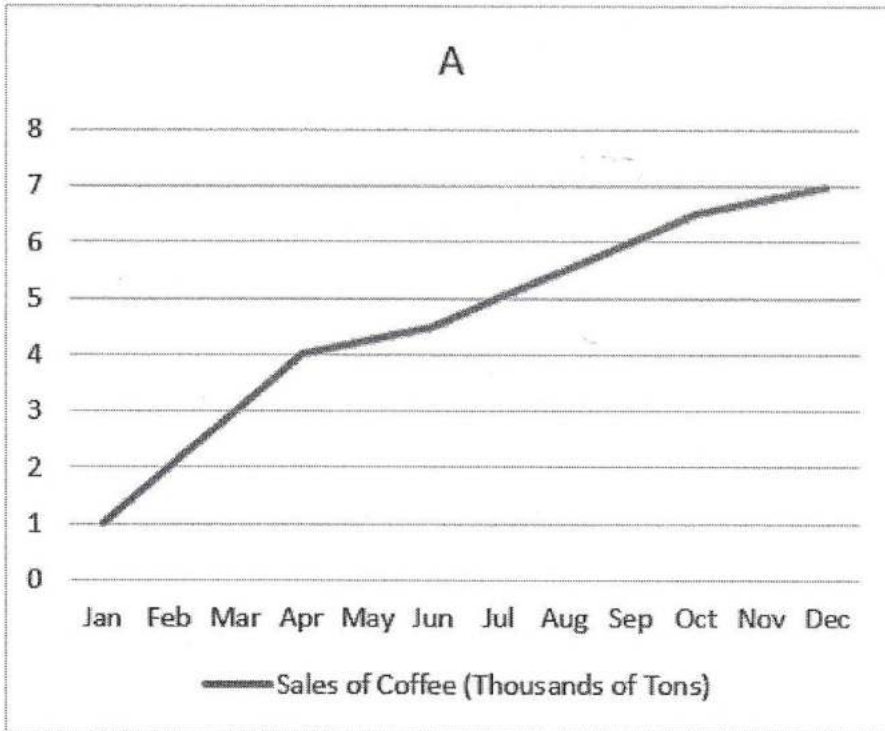
54. apologises

55. arrive

X

Part 6 : Graph descriptions

56. Write an introductory and a concluding sentence for the following line graph, using the methodology followed in class : /2.5



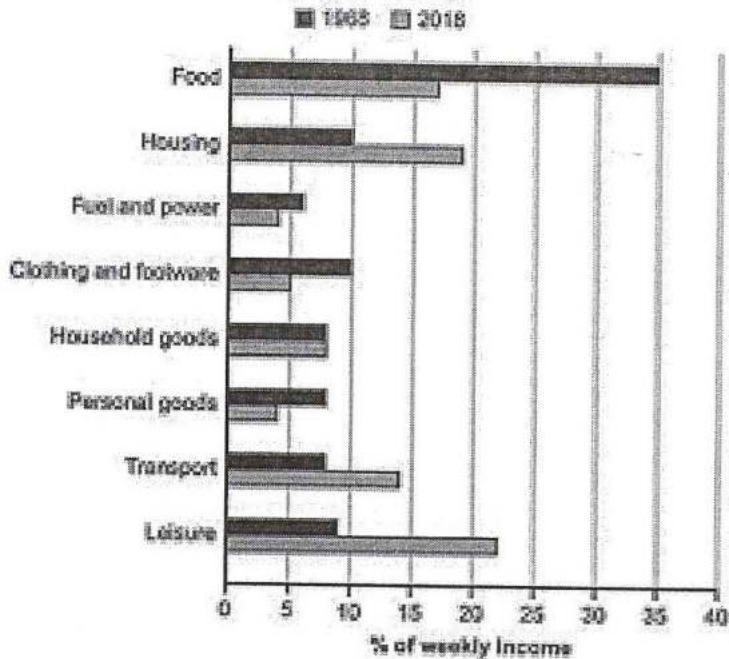
2

Introduction : This ^{WW} linear graph shows the evolution of the sales of coffee during one year.

Conclusion : As it ^{is} observed, the sales of coffee ^{WW} raises from one to seven in one year almost linearly.

57. Write an introductory and a concluding sentence for the following bar graph, using the methodology followed in class : /2.5

1968 and 2018: average weekly spending by families



1.5

Introduction : This bar graph horizontal represents the difference between the average weekly spending by families in 1968 and 2018 with different class like food or housing

Conclusion : As it is observed, in 1968 food is the most important class and in 2018, it's the food, leisure and housing. The average weekly spending by families diversity over the year.

WW